

## DELRAN TOWNSHIP SCHOOL DISTRICT

### School Nurse

Reports to: Director of Student Services; Principals

Job Goal: Assesses education students requiring the direct services of the school nurse. Prepares health care plans for involved students and supervises the implementation of required health care procedures.

Essential Duties and Responsibilities: *Other duties may be assigned.*

- Observes students on a regular basis to detect health needs.
- Instructs teachers on screening students for health defects.
- Administers medication and treatment prescribed by physicians.
- Conducts parent conferences and maintains liaison between physicians, parents and staff.
- Maintains up-to-date cumulative health records on all students which may include nursing intervention reports to parents, school personnel, physicians, clinics and other agencies on student health matters.
- Assumes authority, in the absence of a physician, for the care of a student who has suffered an injury or emergency illness.
- Administers first aid in accordance with established first aid procedures.
- Implements board policy on exclusion and readmission of students in connection with infectious, contagious diseases, and immunization requirements.
- Promotes daily awareness for students related to overall health and disease prevention.
- Assists school personnel in maintaining sanitary standards in schools.
- Monitor IHP (Individual health plans), emergency plans and 504 health accommodations.
- All other duties as assigned by your immediate Administrator and/or Superintendent.

#### Qualification Requirements:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Education and/or Experience:

Bachelor's degree and experience with school age children.

#### Certificates, Licenses, Registrations:

Registered nurse certificate and license from the State of New Jersey to practice as a School Nurse.

#### Language Skills:

Ability to read, analyzes, and interprets general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports,

correspondence, and practices/procedures. Ability to effectively present information and respond to questions from staff and the general public.

Mathematical Skills:

Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability:

Ability to solve practical problems and deal with a variety of variables in potential emergency situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

Other Skills and Abilities:

Ability to apply knowledge of current research and theory to students' medical needs and how they relate to instructional program. Ability to establish and maintain effective working relationships with students, peers, parents and community; ability to speak clearly and concisely in written or oral communication.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee will occasionally sit, walk or stand. The employee will occasionally reach forward or above the head more than the average person. Ability to visit various buildings in the district. The employee must occasionally lift and/or move and push up to 90 pounds such as students and students in wheelchairs. Specific vision abilities required by this job include close vision, distance vision, and depth perception.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate. The employee is frequently exposed to infection at a greater risk than the average person. The employee is directly responsible for the safety and well-being of students.

Evaluation:

Performance of this job will be evaluated annually in accordance with state law and the provisions on the Board's policy on evaluation of certificated personnel.

**APPROVED BY THE BOARD OF EDUCATION:    MAY 13, 2013**