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**DELTRAN HIGH SCHOOL**

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Dear Parents/Guardians of the Classes of 2017, 2018, and 2019:

Welcome to Scheduling 2016-17!

I want to communicate to you some of the important dates to make scheduling for the 2016-17 school year run smoothly. Before I do, I would urge all of you to read the Program of Studies which can be found on our homepage, especially the first 16 pages as they contain a tremendous amount of helpful information. Also, in the list of classes, you will find our new courses highlighted in RED.

Now on to the nuts and bolts of scheduling:

**The deadline for choosing elective courses is January 24<sup>th</sup>!**

Scheduling of elective courses can now be done online through either the Student or Parent Portal.

After this time, each student will meet with his/her Guidance Counselor for a one-on-one scheduling meeting. During this time, the counselor will review the graduation requirements and attend to any student scheduling issues. On the portal, you will see that the academic course recommendations that have been made by your child's current teacher. If you and your child wish to change any of those recommendations and take a higher level course, a Scheduling Waiver Form must be completed and turned into the appropriate subject area supervisor. **The deadline for waiver forms is March 22, 2016.** Our schedule change procedure allows students to be in a course through the first marking period with no transcript notation of withdrawal if they choose to drop down a level. If at that time, your child is struggling, then he/she can move with very few consequences; however, his/her schedule might be altered due to course meeting times. We want students to reach for the stars; however, we still want them to be kids and enjoy their time at DHS! A balance between school work and social experiences is vital.

The individual meetings will conclude at the end of March; therefore, if your child does not get a pass from guidance in the next few weeks, do not despair. Also, our classified students will have their scheduling meetings during their annual IEP review.

After the meetings are concluded, all classes are "set in stone" until the scheduling process is done here at the high school. My goal is to have finalized schedules in your child's hand the second week of June. At that time, level changes will be permitted until July 31<sup>st</sup>. Our Guidance office will be staffed throughout the month of July should you need assistance. It is **not** necessary to speak with your child's specific counselor for course changes.

I appreciate your patience with this process and look forward to a great remainder of the year.

With Bear Pride and Spirit,

Daniel S. Finkle  
Principal